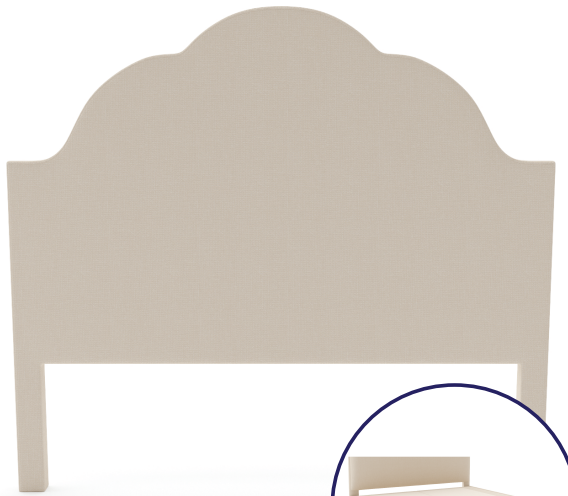


# ONLINE ORDERING

WE ARE THRILLED to introduce a new way to order our most popular styles of beds and headboards - online! You can now choose your style, add the decorative elements of your choice, upload your COM information and pay for the entire purchase with your credit card - all on the Ted Scott Designs website!

There are two ways to get started:

## 1 HEADBOARD



**MANY DECORATIVE OPTIONS  
FOR HEADBOARD**

*(4" Border, Tufting, etc.)*

**HEADBOARD ALONE or  
ADD-A-BED**

*(Platform or Upholstered Bed)*

**MULTIPLE RAIL / FEET OPTIONS**

## 2 BED



**FASTEST  
FOR  
SIMPLE  
ORDERS**

**FLAT FACED HEADBOARD  
ONLY**

*(No 4" Border, Tufting, etc.)*

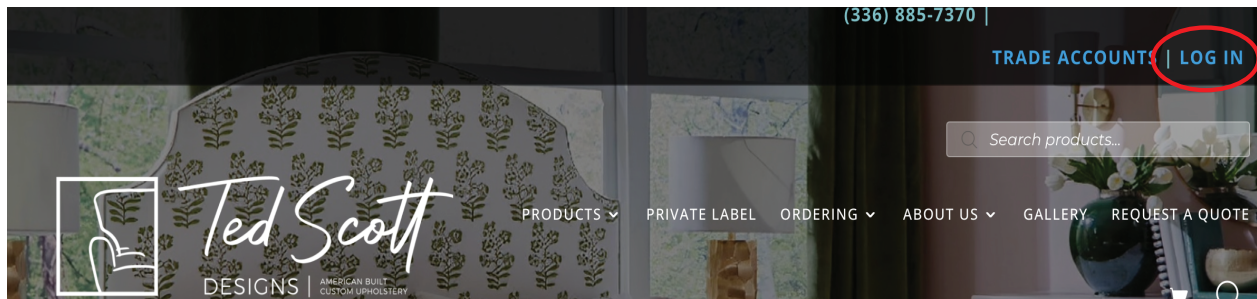
**HEADBOARD and BED ONLY**

*(Platform or Upholstered Bed)*

**ALL 9" RAILS**

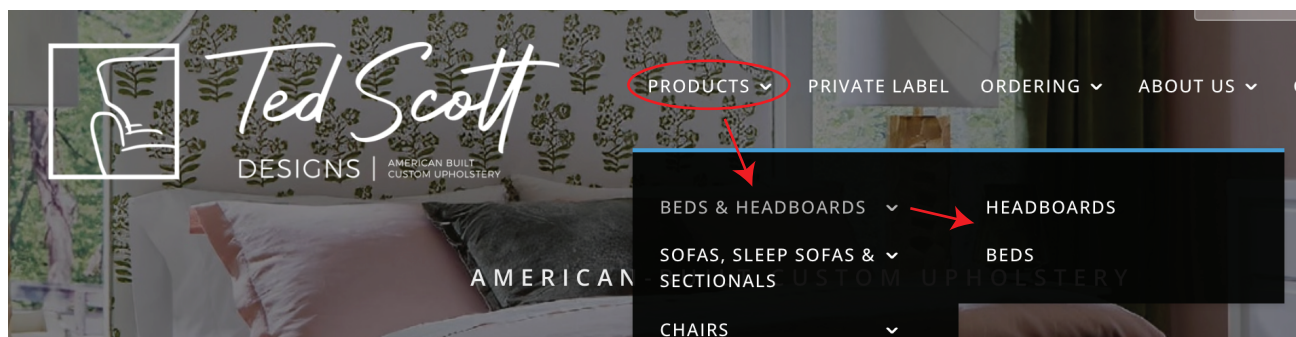
# HOW TO ORDER ONLINE

1. Go to [www.tedscottdesign.com](http://www.tedscottdesign.com), click LOG IN to log in to your trade account



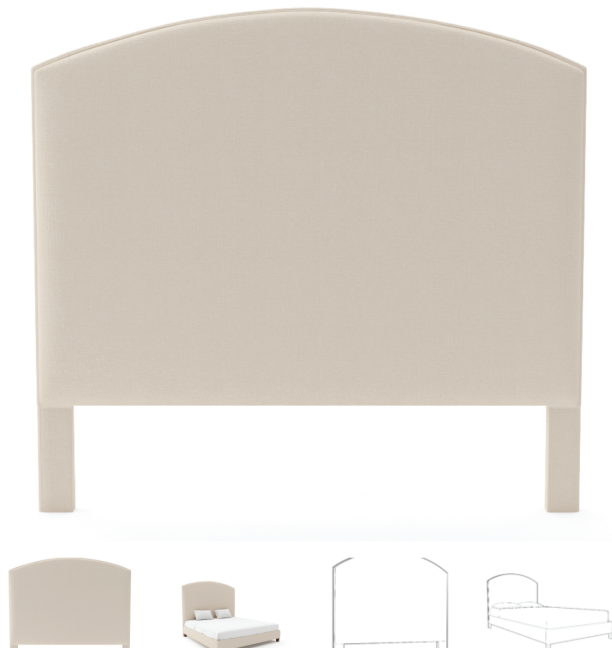
*Don't have a Trade Account yet? Click on Trade Account and fill out the short form - be sure to include information that allows us to identify you as a design professional*

2. Click on **PRODUCTS** then select  
**HEADBOARDS** if you want to add decorative elements to the headboard - you can Add a Bed after the headboard is designed  
**BEDS** if you want a fast, easy way to order a standard bed without adding decorative elements to the headboard.



# HOW TO ORDER ONLINE

3. Select your choice of styles then select from the available options



## Benjamin Headboard

Height 63

Select Sizes	King
Add 4" Border / Channel ?	Yes
Add Decorative Elements	Diamond Tufting
Select Welt Type	Contrast Welt

### Add Nail Head Trim to Headboard [Clear](#)

Add one line of nail trim around the face perimeter of the headboard

None
Nail Trim Color
None

4. If you are logged in you will see places to enter specifics about your COM including adding a photo of the cloth so that we may identify it in the plant

### Please Enter Your COM Information

Fabric Manufacturer

Fabric Pattern Name / Number

Up the Roll or Railroad

Up the Roll

Railroad

Upload Photo

no file selected

If you selected Contrast Welt or Cord on Tape you will be presented with a 2nd set of fields into which you will enter the details about the welt or cord along with a photo.

# HOW TO ORDER ONLINE

5. If you have any special instructions concerning the construction of the headboard such as “run stripes vertically” or “please ship with Caldwell Bed” you may enter those notes under **Special Instructions**.

*Please do not use this field to request customization options that are not presented on the website. Any such requests should be emailed to sales@ted-scottdesigns.com*

### Special Instructions / Notes

To order items not included on this website and/or custom orders, please do NOT place order on website. Please email sales@tedscottdesigns.com. Otherwise please indicate any special instructions or notes below

1x Benjamin Headboard

\$550.00

Subtotal \$550.00

1

ADD TO CART

6. Finally, just like on any website, simply click “**Add to Cart**” and proceed to check out where you will have the option to indicate a SHIP TO address and enter your payment details.

7 If you want to add a bed to your headboard, after adding the headboard to your cart, simply scroll down and select from one of the “Add Bed” options. You will then choose the stain color for the feet on the bed, select whether you want a platform bed (does not use box springs) or an upholstered bed (does require box springs) then Add to Cart.

### Make it a bed.....



**Z - Add Bed - 11" Rails w Wood Base**

\$675.00 - \$1,400.00



**Z - Add Bed - 11" Rails**

\$500.00 - \$1,125.00



**Z - Add Bed - 9" Rails**

\$450.00 - \$1,075.00



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# ONLINE ORDERING FAQs

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**Q: Can anyone order online?**

A: No. Only customers with an active trade account with Ted Scott Designs (TSD) may order online.

**Q: Is online ordering available for all products?**

A: At this time only the beds and headboards are available to purchase online.

**Q: What if I don't want to order online?**

A: The old way will always be good with us! Just mail us a Purchase Order, deposit check and COM form - we are delighted to work in whatever way is easiest for you!

**Q: What about shipping?**

A: Because there are so many variables when shipping for designers we have chosen to not include shipping in this release. Once your order is nearing completion you will receive an email asking for shipping advice - an invoice will be sent separately for the shipping charges.

**Q: The options I want aren't showing online**

A: We have limited the online options to those that are most common and most successful. For example we do not offer the 4" Border on an Eton Headboard because we have found that most customers do not like it. If you still want that treatment it is available, but we want to discuss it with you first.

**Q: What do I do if my options are not shown or I want a more custom item?**

A: Email [sales@tedscottdesigns.com](mailto:sales@tedscottdesigns.com) with your requirements and questions - and we will handle the sale the "old school" way.

**Q: Are there any fees unique to ordering online?**

A: Yes, there is a 3% processing fee added to every order to cover the cost of credit card processing. If you'd prefer to avoid the fee, just drop your order and deposit check in the mail.

**Q: Is my COM information required?**

A: Yes, the number one thing that slows down the order processing is not having the COM information with the order. By requiring that information when you place the order we aim to avoid that potential stumbling block.

**Q: What is the "Uploaded Photo" in the COM section?**

A: We ask that you snap a photo or attach a photo of the fabric from the vendor's website so that we have a visual of the fabric in case the fabric we receive does not match the one you intended for us to get.

**Q: What if I have more questions?**

A: Email is always best [sales@tedscottdesigns.com](mailto:sales@tedscottdesigns.com) or call 336-885-7370 M - Th, 8 - 4 EDT